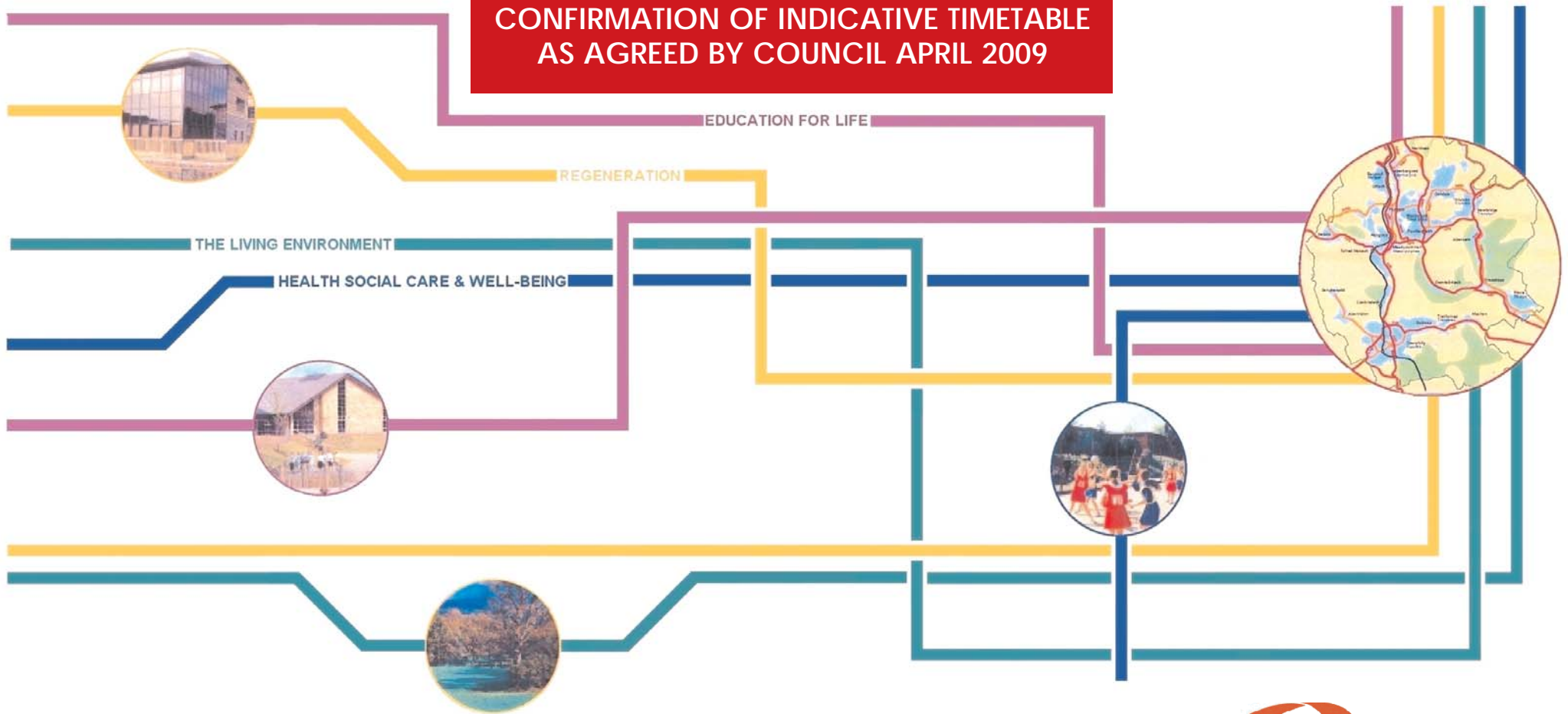


CAERPHILLY COUNTY BOROUGH LOCAL DEVELOPMENT PLAN 2006 - 2021

ADDENDUM TO DELIVERY AGREEMENT
CONFIRMATION OF INDICATIVE TIMETABLE
AS AGREED BY COUNCIL APRIL 2009



CAERPHILLY (COUNCIL APPROVED) LDP DELIVERY AGREEMENT
AGREED BY WELSH ASSEMBLY GOVERNMENT, 4th MAY 2006



INTRODUCTION

The Delivery Agreement (DA) commits the Council to produce the LDP according to the stated timescales and consultation processes outlined within it.

The DA for the LDP was formally approved by Council and agreed by the Welsh Assembly Government (WAG) in 2006. However in line with the Development Plan Regulations, upon the LDP reaching Deposit Stage, the Council were required to submit an updated timetable to WAG, turning the indicative timings outlined in the timetable in the DA into definitive timing for the remaining stages of the plan preparation process.

The revised delivery agreement was formally approved by Council on the 28th April 2009 and received formal agreement by the Welsh Assembly Government on 21st May 2009.



7. SUMMARY OF TIMETABLE FOR THE LDP PROCESS

7.1

The broad timetable for each of the above stages in the LDP preparation is outlined in Table A1.

7.2

RESOURCES

In preparing the plan and undertaking community engagement the Council will devote the necessary resources, primarily officer/Member

time and funding, subject to the terms of this DA. Refer to Section B for more detail.

7.3

RISK ASSESSMENT

WAG has indicated that the plan preparation process should take approximately 4 years. The delivery of the Plan in such a tight timescale could lead to the process taking priority over the delivery of a well thought out, content driven, land use

plan that will serve to shape the County Borough in a sustainable manner up to 2021. Whilst it is acknowledged that smaller authorities could potentially meet a 4-year timescale, the complexity of issues facing the County Borough together with the diverse nature of the area means that delivery of a fit for purpose Plan in 4 years is unlikely.

To ensure both the process and the Plan are given due consideration it

is proposed that the delivery of the Plan will take 4 years and 3 months. There are however a number of factors that could lead to the project not proceeding in accordance with the proposed timetable. These are summarised at Appendix 1. The Council considers that it is reasonable to make an allowance for slippage of up to 6 months in the timetable without formally amending the DA. This is further discussed at Appendix 1.

Table A1: Summary of Timetable for the LDP Process. Please refer to timetable and CIS for further information

Stage in plan preparation:	Timescale:	
	From:	To:
Definitive Stage	April 2005	
Statutory instrument to commence LDP	April 2005	June 2006
Evidence Gathering, including formulation of sites register	April 2005	May 2006
Delivery Agreement	April 2005	September 2006
Pre Deposit Participation	May 2006	May 2007
Pre Deposit Public Consultation	April 2007	August 2008
STATUTORY DEPOSIT OF PROPOSALS	June 2008	November 2008
Alternative Sites Consultation	October 2008	
Indicative Stages confirmed	From:	To:
Submission of LDP to WAG	October 2009	
Independent Examination	October 2009	
Publication of the Planning Inspector's Recommendations	November/December 2010	
ADOPTION	December 2010	
Annual Monitoring Report	Annually	

			2005									
			April	May	June	July	Sept	Oct	Nov	Dec		
			0-9	0-8	0-7	0-6	0-4	0-3	0-2	0-1		
Statutory Instrument	Stage											
Definative Stages	Delivery Agreement (Reg 9)	1	Prepare Draft CIS & Timetable								1	
		2	Consultation period								2	
		3	Reported to Council								3	
		4	Submission to WAG								4	
		5	Agreed by WAG								5	
	Evidence Base (Pre Reg 14)		6	Development of evidence base							6	
			7	Development of baseline Information							7	
	Preparation of draft vision & assessment of alternative visions (not required by Regs)	Stage 1	8	Vision agreed by Council							8	
			9	Establish SA/SEA Objectives							9	
			10	Produce draft scoping report (SEA/SA Part1) and participation with Consultation Bodies (4week)								10
	Pre-Deposit Participation (Reg 14)	Stage 2	11	Preparation of strategy options and assessment of alternatives							11	
			12	Assess Strategic Options by SA/SEA							12	
			13	Draft strategy document published								13
			14	Report for preferred strategy agreed by Council								14
			15	Produce pre-deposit draft plan								15
			16	Produce Draft Assessment Report SA/SEA (Part2)								16
	Pre-Deposit Public Consultation (Reg 15/16)	Stage 3	17	Pre-deposit Public Consultation & consultation on draft SA/SEA							17	
			18	Report of pre-deposit consultation produced (including LDP changes) & report of SA consultation							18	
			19	Recommendations to Council								19
			20	Finalise SA/SEA report								20
			21	Produce Deposit Plan								21
Statutory Deposit of Proposals (Reg 17)	Stage 4	22	6 week Deposit Consultation Exercise with SA/SEA							22		
		23	SEA assessment of alternative sites							23		
Indicative Stages	Representations on Alternative Sites (Reg 21)	Stage 5	24	6 week Consultation Exercise Assess representations received in respect of alternative sites						24		
			25	Report of consultation							25	
	Submission of LDP to WAG (Reg 22)	Stage 6*	26	Reported to Council							26	
			27	Undertake work necessary for formal submission to Welsh Assembly Government for the Examination								27
	Examination (Reg 23)	Stage 7	28	Inspectorate undertakes all relevant associated with examination							28	
	Receipt of Inspectors Report (Reg 24)	Stage 8	29	Publish Inspector's Report							29	
	Adoption (Reg 25)	Stage 9	30	Adoption							30	

* Refer to INDICATIVE STAGES CONFIRMED 2009 timetable

INDICATIVE STAGES CONFIRMED 2009

			July 09	August 09	Sept 09	Oct 09	Nov 09	Dec 09	Jan 2010	Feb 10	March 10	April 10	May 10	June 10	July 10	Aug 10	Sept 10	Oct 10	Nov 10	Dec 10		
			6 13 20 27	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 30	7 14 21 28	4 11 18 25	1 8 15 22	1 8 15 22 29	5 12 19 26	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 30	6 13 20 27	4 11 18 25	1 8 15 22 29	6 13 20 27		
Indicative Stages Confirmed	Reg	St	Action																			
			Report all representations to Council. Special Council arranged for September 17th 2009																			
Submission of LDP to WAG	21	6	Submit all evidence to WAG/PINS																			
			Advertise focused changes																			
			Undertake work necessary for formal submission to WAG/PINS																			
Examination	23	7	Undertake all relevant work associated with examination process																			
			Provide Inspector with any updates																			
Pre Hearing Meeting			8 weeks before examination hearing																			
Formal Hearing			To be no later than 6 months after submission. Anticipated to be 3/4 weeks																			
			Inspector to provide estimated date for delivery of Inspectors Report																			
Receipt of Inspector's Report	24	8	Council receives Inspector's Report																			
Check report for errors																						
	25	9	Publication of Inspector's Report																			
Adoption	25		Council formally adopt plan																			

 Key dates

14. TITLE OF CONSULTATION: SUBMISSION OF LOCAL DEVELOPMENT PLAN FOR EXAMINATION

14.1 PURPOSE OF THE STAGE

a. To consider the representations received during the statutory

consultation period and provide a response to them that can be considered by the Inspector at the Examination.

b. Provide notice to all interested stakeholders of the submission of the LDP and associated documents to WAG.

14.2 WHO IS BEING CONSULTED AND METHODOLOGY TO BE USED?

Table B5 below illustrates who will be consulted in terms of the work that will need to be undertaken in order to ensure that the Council complies with the development plan regulations when formally submitting the LDP and

all relevant supporting information and representations to the WAG for its Examination.



Table B5 Submission of LDP for Examination

Stage 6 (Reg 22)

Stage in the document preparation process	Purpose	Timescale (when?)	Who? Possible community involvement	How? Consultation mechanism	Reporting Mechanism?	Staff Resources Additional to normal staff costs
<p>Consultation responses collated and reported to Council.</p> <p>Report to Council</p> <p>Undertake work necessary for formal submission to Welsh Assembly Government for the Examination</p>	<p>To determine whether any improvements can be made to the plan's policies and proposals.</p>	<p>March 2009/ Sept 2009</p> <p>Sept 2009</p> <p>Sept 2009/ Oct 2009</p>	<ul style="list-style-type: none"> ● LDP Focus Group ● Sustainability Group ● Specific consultation bodies ● Stakeholder Panel, ● Members ● General Public 	<p>LDP Focus Group Sustainability Group</p> <p>Hard copies sent out to statutory consultation bodies, Stakeholder Panel and elected members. All relevant documentation made available on the internet. Copies available in the council offices, the one stop shops and all public libraries. Public Notice placed in the press. Notification given to those who have requested.</p>	<p>Outcome available in a public paper, Integral part of SA/SEA</p> <p>Placed on the internet. Report of Consultation and recommendations to Council</p>	<p>Printing Costs</p> <p>Advertisement Costs</p>

Note: The LPA will liaise with the Planning Inspectorate (PINS) and WAG regarding the procedure and requirements for the Examination in Public throughout this process

15. TITLE OF CONSULTATION: INDEPENDENT EXAMINATION

15.1 PURPOSE OF THIS STAGE

- a. To undertake an Independent Examination of the LDP
- b. To examine the LDP in its entirety and test its 'soundness'

- c. For the Planning Inspector to consider all relevant evidence and prepare recommendations and the reasons for those recommendations in the form of the Inspector's Report.
- d. To undertake any further work requested by Inspector

15.2 WHO IS BEING CONSULTED AND METHODOLOGY TO BE USED?

Table B6 illustrates who will be consulted at the Independent Examination Stage and the methods to be used. This stage is beyond the control of the Council and will be administered by the Independent Planning Inspectorate and Programme Officer.



Table B6 Independent Examination

Stage 7 (Reg 23)

Stage in the document preparation process	Purpose	Timescale (when?)	Who? Possible community involvement	How? Consultation mechanism	Reporting Mechanism?	Staff Resources Additional to normal staff costs
Notification of Examination in line with regulation 23	To ensure that interested persons/organisations are aware that an Examination into the LDP is taking place	October 2009	<ul style="list-style-type: none"> ● Specific consultation bodies, ● Stakeholder Panel, ● Members and ● General public ● General consultation Bodies 	Formal notification given by letter to any person who has made (and not withdrawn) a representation. Notice placed in the local press and on the internet.	None	Cost of Advertisement Printing Costs
Consideration of all representations to the plan by the independent Planning Inspector appointed to consider the evidence	To provide an impartial planning view on the soundness of the Plan, and the representations made in respect of it.	Oct 2009/ Oct 2010	All those interested individuals and organisations that have made representations at the Deposit Stage of the Plan	Round Table Discussions. Formal written and oral submissions.	Inspectors report.	Cost of Programme Officer Cost of Examination and all related administration and printing.

16
TITLE OF CONSULTATION:
PUBLICATION OF THE PLANNING
INSPECTOR'S REPORT & ADOPTION

16.1
PURPOSE OF THIS STAGE

a. To publish the recommendations of the Planning Inspector, and the

reasons for those recommendations and make them generally available for inspection.

- b. To give notice to all interested persons and organisations that the Inspector's Report is available.
- c. To adopt the LDP within 8 weeks of the receipt of recommendations

and reasons contained in the Inspectors Report

16.2
WHO IS BEING CONSULTED AND
METHODOLOGY TO BE USED?

On receipt of the Report the Council is responsible for making this information publicly available. Table B7 indicates the mechanism that the

Council will utilise to undertake this process. It is important to note however that at this stage there is no opportunity for stakeholders to comment on or appeal against recommendations and reasons for those recommendations. It should be further noted that the Inspector's Report is binding on the Council

Table B7: Publication of the Inspector's Report

Stage 8 (Reg 24)

Stage in the document preparation process	Purpose	Timescale (when?)	Who? Possible community involvement	How? Consultation mechanism	Reporting Mechanism?	Staff Resources Additional to normal staff costs
Publication of the Inspector's Report	To make the Inspector's Report publically available	Nov/Dec 2010	<ul style="list-style-type: none"> ● Specific consultation bodies, ● Stakeholder groups, ● Members ● General public 	Inspector's report made available on the internet (dynamic web site). Copies of the report available in the council offices the one stop shops and all public libraries. Advertisements in the press, article in Newslines and in the local press. Formal Notice given to those persons who asked to be notified.	None	Printing Costs
To formally adopt the LDP as the Development Plan for the County Borough within eight weeks of receipt	To inform stakeholders of adoption	Dec 2010	<ul style="list-style-type: none"> ● Specific Consultation Bodies ● Stakeholder Panel, ● Members ● General Public 	LDP documents including the adoption statement and the sustainability appraisal made available on the internet (dynamic web site) Formal notification given by letter to National Assembly, Specific consultation Bodies, General Consultees, Stakeholder Panel and elected members and General Public. Copies of all relevant documents available in the council offices, the on-stop shops and all public libraries. Notice place in Newslines, the local press and on the internet	None	Cost of Printing Cost of Advertisement