

**Caerphilly County Borough
Local Development Plan
Examination**

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My Reference: ED.25
Your Representor No:

Date: 18th February 2010

Dear

Pre-Hearing Meeting – Thursday 4 March 2010 at 10.00am
ED.26 - Inspector's Guidance Notes
ED.27 - Agenda for the PHM
ED.28 - Hearings programme and details of representors assigned to sessions
ED.29 - Issues and Matters

I wish to advise you that the Pre-Hearing Meeting (PHM) for the Caerphilly LDP Examination is to be held on Thursday 4 March at 10.00am in the Penallta Chamber at the Council's HQ offices at Ty Penallta, Tredomen Park, Ystrad Mynach. The meeting is to help the Inspector and all interested parties prepare for the Hearings. The Inspector will outline the procedures to be followed during the Examination, particularly in relation to the Hearing sessions. It is important that all those who intend to participate in the Hearings sessions attend this meeting.

Any person wishing to speak in Welsh during this meeting or at any of the subsequent Hearing sessions is requested to give 2-3 weeks prior notification so that translation facilities may be arranged. Please also advise me if you have any other special requirements.

An Agenda and Guidance Notes are attached which you should read prior to the PHM.

The Hearing sessions programme and list of those wishing to appear at the Hearing sessions is also attached. The Hearing sessions will cover a range of issues identified by the Inspector and focus on the overall soundness of the Plan, having regard to the soundness tests identified in Local Development Plans Procedure Guidance and the matters raised by the representations. The aim is to allow the Inspector to conduct a structured exploration of the issues arising, to assist his consideration of the Plan's soundness.

Representors have been assigned to Hearing sessions in accordance with the subject matter of their representations, as informed by the Council's database. All those wishing to appear at the sessions are asked to check these details, to ensure that their representations concerning the soundness of the Plan can be appropriately accommodated within the scope of the Hearing sessions to which they are invited. Please notify me of any perceived omissions or errors so that these can be remedied as the programme is finalised.

Alwyn Nixon BSc (Hons), MRTPI - Planning Inspector
Barbara Prosser - Programme Officer

The Hearing sessions are set to commence on Tuesday 20 April 2010 and to follow the running order indicated on the Schedule until 27 May. Some sessions may over-run and timings may change. Any change to the timetable of the Examination will be publicised at the earliest opportunity and you are advised to regularly check the LDP Examination website address which is given at the top of this letter or to phone me to check for the latest information.

The Examination library, including the submitted documents (referenced SB) and all Examination documents (referenced ED) can be viewed on the website and the Council provides free access to this site at all public libraries. Alternatively please contact me to arrange a suitable time if you wish to see paper copies in the Examination library at Ty Penallta.

Finally, to assist in making the practical arrangements, please can you let me know, by email if possible, if you wish to attend the PHM on 4 March.

Yours sincerely

Barbara Prosser

Programme Officer

Alwyn Nixon BSc (Hons), MRTPI - Planning Inspector
Barbara Prosser - Programme Officer