

**Caerphilly County Borough
Local Development Plan
Examination**

Ty Penallta
Tredomen Park, Ystrad Mynach,
Hengoed. CF82 7PG
Telephone: 01443 866761
Email: LDPprogrammeofficer@caerphilly.gov.uk

My Reference: ED 1

Date: 6 November 2009

Dear

**Representor ID no.
Representor name**

Notice of Pre-Hearing Meeting – Tuesday 8 December 2009 at 10.00 hrs

My records show that you or your organisation have submitted representations on the Caerphilly County Borough Local Development Plan (LDP).

This is now subject to independent Examination and I would like to take this opportunity to introduce myself as the Programme Officer who is responsible for assisting the Inspector with all aspects of the Examination administration.

The Ministers of the Welsh Assembly Government have appointed **Mr Alwyn Nixon BSc(Hons), MRTPI** of the Planning Inspectorate to conduct the Examination which will include a series of Hearings which will commence on **Tuesday 2 February 2010**.

Before this, a **Pre-Hearing Meeting (PHM)** will be held on **Tuesday 8 December 2009 at 10.00 hrs** to explain the conduct of the Hearings. This will take place in the Penallta Chamber at the Council's HQ at Ty Penallta, Tredomen Park, Ystrad Mynach. The meeting is to help the Inspector and all interested parties to prepare for the Hearings. The Inspector will outline the procedures to be followed during the Examination, particularly in relation to the Hearing sessions. It is important that all those who intend to be involved in the Hearing Sessions attend this meeting.

To assist in making the practical arrangements please let me know if you wish to attend the Pre-Hearing Meeting **by either:-**

- a. completing and returning the enclosed reply slip; or**
- b. emailing me on LDPprogrammeofficer@caerphilly.gov.uk**

Alwyn Nixon BSc (Hons), MRTPI - Planning Inspector
Barbara Prosser - Programme Officer

Any person wishing to speak in Welsh or any other language during this meeting or at any of the subsequent Hearing Sessions is requested to give 2-3 weeks prior notification so that translation facilities may be arranged. Please also advise me if you have any other specific requirements.

Mr Nixon is now considering the main matters and issues and how best to conduct the Hearing sessions. I am assisting him with the programming of these. It is likely that there will be up to 15 sitting days spread over 6 weeks starting on 2 February 2010. The Hearings will cover a range of issues identified by the Inspector and focus on the overall soundness of the Plan, having regard to the soundness tests as outlined in Local Development Plans Procedure Guidance¹ and the matters raised by the representations. The aim is to allow the Inspector to conduct a structured exploration of the issues arising, to assist his consideration of the Plan's soundness.

The Inspector has asked me to draw your attention to the fact that **representations made in writing carry the same weight as those pursued by a personal appearance at any of the Hearing sessions**. In this respect, if you have now changed your intention as regards appearing in person or have decided to withdraw your representation, please indicate accordingly on the reply slip.


Please regularly check the Examination website at www.caerphilly.gov.uk for up to date information to ensure that you are aware of any relevant changes to the programme. There is also a link to a map and directions to Ty Penallta. The Examination Library list, the Inspector's Guidance Notes for the Hearing sessions and the Agenda for the PHM will be available shortly. The Council provides free access to the internet at all 19 public libraries but if you require a hard copy of the Guidance Notes and Agenda to be posted to you would you please let me know.

I look forward to hearing from you.

Yours faithfully

Barbara Prosser
Programme Officer
Enclosure: Reply slip

¹ 'Examining Local Development Plans Procedure Guidance', The Planning Inspectorate Wales, November 2009
<http://www.planning-inspectorate.gov.uk>



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1 PRE-HEARING MEETING

If you have made representations on the Caerphilly County Borough Local Development Plan, you may wish to attend the Pre-Hearing Meeting. To assist in making the practical arrangements, please tick as appropriate

I wish to attend the Pre-Hearing Meeting (PHM) on Tuesday 8 December at 10.00 hrs

Yes No

2 HEARING SESSIONS

Please note that only those parties who have made representations seeking specific changes to the LDP are entitled to speak at the Hearings and they will need to demonstrate why the document is not sound and how the suggested changes would make it sound. Written representations (already submitted during the LDP process to date) and written statements (as may be requested by the Inspector in response to matters raised by him) will carry as much weight as those presented orally at the Hearing Sessions.

To assist in making the practical arrangements, please tick as appropriate

I have made representations at the Consultation stages that the Local Development Plan is unsound and should be changed.

Deposit SA/SEA Alternative Sites Focussed Changes

Either I wish to withdraw my representation;

Or I wish my representations to be considered as Written Submissions;

Or I wish to take part in the discussion at the Hearing Sessions which will take place in February/March 2010 (details to be announced later)

Alwyn Nixon BSc (Hons), MRTPI - Planning Inspector

Barbara Prosser - Programme Officer